

No. 075/2021

26th February 2021

**TO: ALL BRANCHES WITH ROYAL MAIL FLEET MEMBERS**

Dear Colleague

**Key Principles Framework Agreement (Pathway to Change) - Agreement between Royal Mail and the CWU on the guidelines for the implementation of the Shorter Working Week (SWW) for Fleet Admin Grades.**

Further to LTB040/2021 where I stated we were in discussions around the shorter working week for our Fleet Admin members, I am pleased to announce we have now reached agreement.

The full agreement is attached to this LTB.

There will be negotiations between the CWU Fleet Territorial Representatives and the AFMM to reduce the current hours from 39 to 38.

Whilst there will be options locally for how the reduction in the working week will take place, our suggestion is to take it off the back end of the week, so there is no interference with the pay input on a Monday and Tuesday.

The trigger for the Shorter Working Week is the introduction of new technology, a paperless environment.

The implementation of the Shorter Working Week will take place on Monday 5<sup>th</sup> April 2021. This is obviously a good news story for our Fleet Admin Members and we will brief our Fleet Territorial Representatives on the agreement and encourage negotiations to start as soon as possible.

I would like to place on record my thanks to Alan Tate, Postal Executive Member, who concluded the negotiations on behalf of the department.

All enquiries regarding the content of this LTB should be addressed to the **PTCS** Department, quoting reference 220. Email address: [khay@cwu.org](mailto:khay@cwu.org)

Yours sincerely,

Carl Maden  
**Assistant Secretary (Acting)**