

# SMAT (Onsite Delivery) (Behavioural Coaching)

(Appendix 2)

Safety Management Audit Training is about **observing behaviours and providing feedback through conversations**. It is a vital part of improving our safety culture. The purpose is to promote safe behaviours through the positive reinforcement of safe acts and to help identify and remove occurrences of unsafe acts. Additional guidance is on the SHE intranet pages.

Date	Start Time	Length of SMAT (minutes)	Coach

## Safe Act Coaching Conversations

What safe behaviour did you talk about – who and where?	<i>Potential</i> injury type that has been avoided by this behaviour

## Unsafe Act Coaching Conversations

What unsafe behaviour did you talk about – who and where?	<i>Potential</i> injury type that could result from this behaviour	Action Required	Complete?

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You must ensure that any actions identified during your SMAT are provided to the action owner(s) and tracked to completion. This form should be locally stored securely in line with business policy. The SMAT must also be entered online.

**Extra Notes Section:**

Onsite (Delivery)			
Safe Act Conversation	Number	Unsafe Act Conversation	Number
Equipment - following SSOW/using correct equipment for task		Equipment - not following SSOW/not using equipment provided for task	
Equipment - defective equipment tagged and removed to prevent use		Equipment - defective equipment in use/available for use	
Equipment - correctly and securely stored		Equipment - not correctly or securely stored	
Footwear - compliant/suitable/sufficient		Footwear - not compliant/suitable/sufficient	
Housekeeping - waste/correctly segregated and disposed of		Housekeeping - rubbish/waste not correctly segregated or disposed of	
Housekeeping - area tidy (no slip, trip, environmental hazards/obstructions)		Housekeeping - untidy (slip, trip, environmental hazard/obstruction)	
Key control procedures (vehicles/MHE) adhered to		Key control procedures (vehicles/MHE) not adhered to	
Manual handling - good technique		Manual handling - poor technique	
PPE Hi viz - compliant		PPE Hi viz - not compliant/not used	
Steps/stairs-using handrail		Steps/stairs-not using handrail	
Challenged unauthorised persons on site/work area		Unauthorised persons on site/work area	
COVID-19 hygiene measures complied with		COVID-19 hygiene measures not complied with	
COVID-19 social distancing adhered to		COVID-19 social distancing not adhered to	