

# Road Safety Campaign ASR activity guide and checklist

## Clear Windscreen

### August 2020

During w/c 17<sup>th</sup> August 2020 you will be asked to focus your Safety Inspections in line with the Road Safety Campaign on Clear Windscreens.

For the August Road Safety Campaign Royal Mail/Parcelforce, Unite/CMA and CWU are jointly highlighting the importance of having a 'ClearView' from Fleet Vehicle Windscreen, ensuring the vehicle's windscreen is always clean, clear, and free of obstructions. We're also highlighting the devastating consequences it can have if the windscreen is dirty, if Drivers have any objects on the dashboard or hanging from the rear-view mirror that can obstruct their view of the road. Driving safely means making sure that the line of vision is kept clear. If a Driver's vision is obscured, it will not be able to see the road ahead properly and it could create a blind spot. The key message for this campaign is to ensure our drivers are keeping their windscreens free from any obstructions.

#### Windscreen obstructions and the Law

If Drivers head out on the road with any obstructions or a dirty windscreen that has an effect on their ability to see properly whilst driving, they could be charged with careless driving in the event of an accident. The charge carries a £100 on-the-spot fine and three penalty points on the Driver's licence if stopped by police. In more serious cases, or those that are contested in court, the charge can attract a maximum £5,000 fine, up to nine penalty points and even a court-imposed driving ban.

By carrying out the following activities and speaking to drivers during w/c 17<sup>th</sup> August, Unite/CMA ASR's and CWU ASRs and their team of WSRs can help to raise the profile of Road Safety and keep our drivers and members of the public safe.

ASRs will be fully involved and consulted in this Road Safety Week Campaign. CWU/ASRs and Unite/CMA ASRs full support and participation is much appreciated by Royal Mail, Parcelforce Worldwide, RMSS, RMP&FS, Unite/CMA and CWU HQ.

#### For all drivers:

Drivers to ensure that their windscreens are free of any obstructions that could obscure their view of the road before and during their shift.

#### Managers:

To carry out Departure Checks and off-site observations of vehicles as they are arriving and leaving the unit to ensure that Windscreens and Dashboards are clear of any obstructions that may prohibit a clear view of the road and surrounding areas. Agree with your Operational Managers, which units you will jointly support during this Road Safety Campaign, and:

- Assist the Front-Line Manager in promoting the campaign
- Carry out additional Inspection and spot check activities to increase awareness
- Start carrying out windscreen checks on all vehicles entering and leaving the units ahead of Road Safety Week
- Distribute the seat drop leaflets in all vehicles
- Work with the Union's ASRs and WSRs

#### Engage Drivers:

- Use the Road Safety Campaign materials to talk to drivers about the importance of ensuring their Windscreens and Dashboard are clear of any obstructions
- Check drivers have seen the poster and seat drop leaflets

#### Ask Front Line Managers:

- Have they made all drivers aware of the actions they need to take
- Have they distributed the seat drop leaflets and displayed the poster
- Please confirm that you have completed the activity via the SHE Task Calendar

## Findings

Monday - Units Visited & Observations / Comments:

Tuesday - Units Visited & Observations / Comments:

Wednesday - Units Visited & Observations / Comments:

Thursday - Units Visited & Observations / Comments:

Friday - Units Visited & Observations / Comments:

