

No: 155/2020

25th March 2020

For the Immediate Attention of All:

Postal Branches
Divisional Representatives
Area Processing Representatives

Dear Colleagues

Royal Mail Guidance For Mail Centres – Social Distancing

Please find attached for the information of Branches and representatives a copy of Royal Mail slides that have been received by the department in relation to changes to working practices to accommodate social distancing, which we understand have been circulated in the field. The slides relate to operational activities and do not cover Engineering processes or tasks.

For absolute clarity the attached slides have been produced by the business without consultation or input from the department. That said they do seek to address some of the issues that have been raised in respect of how social distancing can be applied in the Mail Centre operational environment.

There are however a number of issues that the department will be raising with the business in respect of the processes contained in the slides and seeking to clarify or revise, in order to improve where necessary.

Not least of these is the reference to throughputs that is included in the diagrams, which we would stress to colleagues are not agreed by the department. This is an issue that has been raised previously with the business, who have accepted the CWU position and informed us that these are included for Industrial Engineering and regulatory purposes only.

In the meantime it is clearly imperative that the need for social distancing is accommodated at all sites and the business' guidance document will provide a foundation for engagement and activity to take place locally to address any issues that are identified.

Any enquiries in relation to this LTB should be addressed to Davie Robertson, Assistant Secretary, email: dwyatt@cwu.org quoting reference 014.14

Yours sincerely

Davie Robertson
Assistant Secretary