

No: 027/20

16th January 2020

TO: ALL BRANCHES, REGIONAL SECRETARIES AND REGIONAL HEALTH AND SAFETY SUB-COMMITTEES

Dear Colleagues,

Submission of Motions - General Conference 2020 – Sunday 19th –Tuesday 21st April 2020

Further to LTB 701/19 issued on 10th December 2019, Branches/Regional Committees/Regional Health and Safety Sub-Committees are reminded that the closing date for submission of motions to General Conference is **12 noon, on Monday 3rd February 2020.**

Attached with this Letter to Branches are motion forms for General Conference 2020. Branches should note that the motion guide for submitting motions to General Conference 2020 has been attached. Submitting bodies are advised to read the guidance notes carefully prior to submitting motions to ensure your motions meet the criteria for submission.

At this stage it is expected that the Equality Day will be Monday 20th April 2020. Whilst it is hoped that the content of motions submitted by the Regions on behalf of the Regional Equality Sub-Committee will be such that it is appropriate to be placed in the Equal Opportunities section of the agenda and heard on the Equality Day, motions will not automatically be placed there unless the content of the motion allows.

Entitlements In relation to the General Conference 2020:

- All Branches are entitled to submit three motions to General Conference.
- Regional Committees are entitled to submit three motions to the General Conference - however one of the motions must be from the Regional Equality Sub-Committee.
- Regional Health and Safety Sub-Committees are entitled to submit three motions on Health, Safety and Environmental matters to the Health Safety and Environment section of the agenda.

Motions submitted by email and any other email correspondence must be sent to generalmotions@cwu.org and no other personal email address.

Submitting bodies *****Please note the new email address*****

If sending Motions by post, Branches must ensure they use a signed for service which guarantees delivery by the closing date and time.

Motions received, will be acknowledged within 72 hours. If you do not receive notification of the receipt of your motions, contact generalmotions@cwu.org or call Angela Niven at head office on 020 8971 7256 to confirm receipt.

Branches/Regions/Health and Safety Sub-Committees/Minority Conferences and the NEC are reminded that the Standing Orders Committee will not alter or amend any of the motions submitted therefore it is important that motions are checked before they are submitted.

Any queries regarding this Letter to Branches should be addressed to Angela Niven on 020 8971 7256 or by email to generalmotions@cwu.org

Yours sincerely,



A P Kearns
Senior Deputy General Secretary