

No. 430/19

TO: ALL BRANCHES

Dear Colleagues,

CWU Retired Members Conference – Wednesday 23rd October 2019

The CWU Retired Members Conference will be held on Wednesday 23rd October 2019 at the Birmingham CWU Offices, 46-48 Summer Lane, Hockley, Birmingham B19 3TH.

a) Delegates

Only Branches with Retired members Sections are entitled to send Delegates.

Branch delegate entitlement to this Conference as agreed by the NEC is as follows:

Number of Retired Members	Delegate entitlement
1-249	1
250-499	2
500 and above	3

Retired Members Regional Committee Secretaries shall attend the Retired Members conference with the right to speak and move motions on behalf of their Retired Members Regional Committee but not to vote. Funding for Retired Members Regional Committee Secretaries to attend Retired Members Conference shall be from the General Fund.

In order that we can cater for any delegate with special needs such as seating, etc., it is important that you advise us in writing of the name of the delegate(s) and the particular requirement by return but no later than **Friday 4th October 2019**.

b) Motions

Each Branch is entitled to submit **one** motion for consideration to be included on the agenda of the Conference. Motions should be submitted electronically to conferences@cwu.org using the attached template. Confirmation of receipt of motion will be sent to branches within 72 hours. Should confirmation not be received within this time branches are asked to contact Angela Niven on 020 8971 7256 Branches who do not have this facility may request paper motion forms by contacting the Angela Niven on 020 8971 7256.

Branches, Regions and the Committee are reminded that the Standing Orders Committee will not alter or amend any of the motions submitted therefore it is important that motions are checked before they are submitted.

Each Retired Members Regional Committee is entitled to submit **one** Motion to the Retired Members Conference.

The Retired Members Committee are entitled to submit up to **three** motions to the Conference, standing in their name.

Motion forms must be returned by midnight on **Wednesday 25th September 2019**. Anything received after this date will not be accepted. All sections of the form must be completed.

If Motions are being sent electronically they will only be accepted to the above email address.

As with previous Conferences, the agenda will be structured in such a way as to maximise debate and participation by delegates. There will be 2 sections to the agenda, one for motions which are eligible for consideration for submission to General Conference, and one for motions that in the view of the Standing Orders Committee would not be admissible to the General Conference agenda.

Branches will be aware that the Retired Members' Conference has the entitlement under the rules of the union to submit 2 motions to stand in the name of the conference to General Conference. It is therefore important that if branches wish their motions to be in this category, they must contain policy that is capable of being discharged by the NEC, as opposed to either of the Industrial Executives.

The 2 motions for submission to the General Conference agenda will be decided from amongst those motions adopted at the Conference. A ballot to select the 2 motions will be held at the Conference.

c) Election of Delegates to General Conference

As you will know, the Retired Members' Conference will select two delegates to represent the Retired Members to attend General Conference 2020.

The Standing Orders for the Retired Members' Conference will advise a ballot to select these two delegates will be conducted during Conference itself.

Additionally, individuals must be willing to accept nomination, and must have the nomination of their own branch and/or the Retired Members' Committee, to be eligible.



LETTER TO BRANCHES

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The exception to this are members of the Retired Members' Committee themselves who may be proposed for these positions but need to have the nomination of the Retired Members' Committee and/or any Regional Committee.

Any enquiries regarding this LTB should be addressed to Angela Niven either by post to head office or by email to conferences@cwu.org

Yours sincerely,

A P Kearns
Senior Deputy General Secretary