

No. 428/20

24th August 2020

TO: ALL BRANCHES

Dear Colleague,

RECRUITMENT – MEMBERSHIP RECORDS DEPARTMENT

Branches will be aware that due to the decisions made around access to 150 The Broadway that the Membership Records Department was not able to function to its full capacity. A number of Membership Records Department staff have been working from home and have continued to support Branches and members, however for several weeks now some staff have returned to work, on a limited basis, into our HQ building.

Having reviewed our operation in this particular work area the purpose of this this LTB is to advise Branches that as from Tuesday 1st September 2020 the Membership Records Department will be in a position to start accepting and processing paper application forms.

Where possible Branches are still asked to join new members via the Join Union link as this is the quickest way to ensure new members are placed onto the database. Alternatively and if possible new members can join up themselves via the website: <https://www.cwu.org/join-us/join-online/>

Any other changes to existing member's records can be done via the OLS system or by emailing membership@cwu.org

Yours sincerely,



Tony Kearns
Senior Deputy General Secretary